



*County Records' Association of California*

*104<sup>th</sup> Annual Conference*

*Hilton San Diego Resort & Spa, San Diego, CA*

*September 3-5, 2014*

## *Exhibitor Registration & Sponsorship*

*Preserving the Past and  
Ensuring the Future*





# County Recorders' Association of California 104<sup>th</sup> Annual Conference

## *Preserving the Past and Ensuring the Future*

### 2014-2015 BOARD OF DIRECTORS

#### Officers

##### President

GINA ALCOMENDRAS  
Santa Clara County  
70 West Hedding Street  
1<sup>st</sup> Floor, East Wing San Jose CA 95110 (408)  
299-5688

gina.alcomendras@rec.sccgov.org

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KAMMI FOOTE KEVIN HING  
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\*\*\*\*\*

**2014 COMMITTEE CHAIRS** Legislative  
KAMMI FOOTE  
VAL WOOD

**Uniform Practices Mutual Problems**  
KEVIN HING

**Constitution and Bylaws**  
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**Nominating**  
LARRY W. WARD **Resolutions and Awards** CANDACE GRUBBS

**Liaison, Dept. of Public Health**  
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**Liaison, Secretary of State**  
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**Liaison, Related Industries**  
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**Information Systems**  
DONNA JOHNSTON

**Certification and Training**  
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GINA ALCOMENDRAS

**Document Reference Manual** DAVID  
VALENZUELA

**Transfer Tax**  
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##### Audit

JOE PAUL GONZALEZ

**Conference Time and Place**  
CAROL D. SUTHERLAND

**County Recorders' Directory**  
REBECCA MARTINEZ

**Statistical Report**  
VAL WOOD

##### Marshal

KEN BLAKEMORE

\*\*\*\*\*

Dear Exhibitor,

You are cordially invited to the 2014 Annual Conference for the County Recorders' Association of California. We are honored to host this year's event. We are sure you will find this conference to be educational, interesting, and beneficial. This year's conference will take place from September 3-5, and will be held at the Hilton San Diego Resort & Spa overlooking beautiful Mission Bay. Your participation will give you the opportunity to network with County Recorders and their staff from counties throughout California.

The theme for the conference is *Preserving the Past and Ensuring the Future*. As an exhibitor, you play a vital role in the conference by keeping the counties informed of the latest innovations and technologies your business has to offer. You will have the opportunity to educate our members on the products, systems and solutions your company can provide, which will assist California Recorders in performing the duties of our offices.

We are including an exhibitor registration packet with this email which outlines the event, registration fees and details of your participation. In addition to exhibiting, you can also become a conference sponsor—sponsorship offers exhibitors special recognition throughout the conference. You are encouraged to join in as many events and take advantage of this unique networking experience such as golfing on Coronado Island; the President's Reception and tours through our historical County Administration Center and new Waterfront Park; the President's Banquet; and the farewell Breakfast Buffet.

Please complete the included application and return it with your payment no later than June 30, 2014. If you have questions on sponsorship opportunities or exhibiting at this event, please contact either Sandra Banaga (phone: 619-531-5552; email: [sandra.banaga@sdcounty.ca.gov](mailto:sandra.banaga@sdcounty.ca.gov)) or Nicole Del Toro (phone: 619-685-2498; email: [nicole.deltoro@sdcounty.ca.gov](mailto:nicole.deltoro@sdcounty.ca.gov)).

We look forward to seeing you at the conference!

The CRAC 2014 Conference Team

# County Recorders' Association of California

104<sup>th</sup> Annual Conference, September 3-5, 2014  
County of San Diego, Hilton San Diego Resort & Spa

## Exhibitor Information Sheet

### DATES TO NOTE:

❖	Registration and check due to ensure space	June 30, 2014
❖	Late fee of \$100 added for registration received	July 1, 2014
❖	Last day to cancel for partial refund, minus \$100	July 31, 2014
❖	Hotel deadline for group rate, based on availability in room block	August 3, 2014
❖	Golf at Coronado	September 2, 2014
❖	Conference Dates	September 3-5, 2014
❖	Exhibit Setup	September 3, 2014 1:00 – 5:00 p.m.
❖	Exhibit Breakdown	September 5, 2014 12:00 p.m.

### HOTEL LOCATION:

The Hilton San Diego Resort & Spa

1775 East Mission Bay Dr.

San Diego, CA 92109

Phone Number: (619) 276-4010

Website: <http://www.sandiegohilton.com/>

### RESERVATIONS:

The Hilton San Diego Resort & Spa will host this year's conference. Room rates within the group block are \$125 and reservations can be made directly with the Hilton San Diego Resort & Spa's reservation office at [877-313-6645](tel:877-313-6645). When making reservations, please reference CRAC 2014 Annual Conference and be sure to make reservations by **August 3, 2014** to receive group rates. The group rates are based on availability in the room block. Only those reservations made directly with the Resort will be credited to the overall group guestroom block and utilization. If you do not check in or cancel your reservation less than forty-eight (48) hours prior to arrival, you are subject to a cancellation fee of one night's room and tax. If you depart before your confirmed departure date, you will be charged \$75 per room at the time of check-out. Once the group block is full, guest rooms may be booked at the current hotel rate, based on availability.

### REGISTRATION INCLUDES:

One Exhibitor staff registration, Exhibitor Booth, Half Page Advertisement in Program (see attachment), Transportation to Tour of the Recorder/County Clerk's office, Meals: Dinner Wednesday, continental breakfast and dinner Thursday, and breakfast Friday. Attendance to dinners as well as the breakfast on Friday must be indicated on the registration form. Please complete the enclosed Exhibitor registration form and return it by June 30, 2014 for Early Bird discount. While we expect to have adequate room accommodate all exhibitors, your early registration will guarantee your space. Along with your check and registration forms, please email a short biography of your company to Sandra Banaga so that we may include it in the conference booklet. Limit your description to 1/3 page maximum including any scanable logo. Attach separate pages as necessary. A complete listing of all attendees will be provided to each exhibitor approximately three weeks prior to the conference.

### SECURITY:

There will be no security provided for the exhibit area.

### EXHIBITOR RECEPTIONS/HOSPITALITY SUITES, ETC.:

To make arrangements, please contact Kelly LaCrone at (619)275-8919.

### PARKING and TRANSPORTATION

Parking at the hotel overnight will be 50% of the current hotel parking fee.

For transportation information, see page 10.

**DRAWINGS:** There will be an Exhibit Hall Passport Contest encouraging attendees to visit all displaying Exhibitors throughout the conference. If you wish to participate, please provide a token gift (at a minimum of \$20, gift cards are a great idea) for the giveaway drawing. This is not to replace any Exhibitor prize drawings that you may have planned. All prize drawings will be during Exhibitor visiting time on Friday morning.

In the email attachment, please provide a brief description of your product/company for inclusion in the final agenda given to each person in attendance.



# County Records' Association of California

104<sup>th</sup> Annual Conference, September 3-5, 2014  
County of San Diego, Hilton San Diego Resort & Spa  
**Primary Exhibitor Registration Form**  
Please use one registration form per person

**Organization Title:** \_\_\_\_\_

Full Name \_\_\_\_\_

Title \_\_\_\_\_ Preferred Name for Badge \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

**Please help us plan for a successful conference by indicating your event attendance below.**

- |   |  |                               |
|---|--|-------------------------------|
| <input type="checkbox"/> <b>Tuesday, September 2, 2014</b><br>1:00 p.m.               | Golf   | Coronado Island               |
| <input type="checkbox"/> <b>Wednesday, September 3, 2014</b><br>3:30 p.m. - 5:00 p.m. | Tour of San Diego County Recorder/Clerk's Office | County Administration Center  |
| <input type="checkbox"/> <b>Wednesday, September 3, 2014</b><br>5:00 p.m. - 7:00 p.m. | President's Reception                            | CAC Waterfront Park           |
| <input type="checkbox"/> <b>Thursday, September 4, 2014</b><br>7:00 p.m. - 10:00 p.m. | President's Banquet (see below for entrées)      | Hilton San Diego Resort & Spa |
| <input type="checkbox"/> <b>Friday, September 5, 2014</b><br>7:00 a.m. - 8:30 a.m.    | Breakfast Buffet                                 | Hilton San Diego Resort & Spa |

**President's Reception Transportation, September 3, 2014:** Buses will be provided to the County Administration Center and back to the hotel. Please check one option below:

- I will need transportation
- I am driving and will need a parking pass for the County Administration Center
- I plan to attend, but do not need transportation or a parking pass

**If you are attending the President's Banquet on Thursday, September 4, 2014, please mark your entrée choice below:**

- Slow Roast of Beef**  
Fontina cheese and roasted garlic, whipped potatoes with asparagus and a port wine-rosemary reduction
- Fillet of Salmon**  
Haricot vert bundle, champagne sauce and ragu of potatoes, garlic, kalamata olives and thyme
- Chicken**  
Stuffed with roasted peppers and cheese, asparagus, thyme roasted potatoes, balsamic reduction
- Grilled Vegetable Napoleon**  
Fresh vegetables, zucchini, yellow squash, red pepper, eggplant marinated and grilled, stacked and served with melted provolone cheese, puff pastry and roasted tomato port wine sauce

Amount due for Exhibitor Registrant	Cost	Total
Exhibitor Registration (Includes one Exhibitor staff registration)	\$1,000	\$ _____
Golf Event	\$90	\$ _____
Late fee if postmarked on or after July 1, 2014	\$100	\$ _____
<b>Total Amount Due</b>		\$ _____

Registration and check due by June 30, 2014  
Make checks payable to: CRAC Annual Conference 2014

Attention: CRAC Annual Conference Registration  
San Diego County Assessor/Recorder/County Clerk  
1600 Pacific Highway, Suite 260  
San Diego, CA 92101



# County Recorders' Association of California

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## Additional Exhibitor/Guest Registration Form

Please use one registration form per person

**Organization Title:** \_\_\_\_\_

Full Name \_\_\_\_\_

I am a(n)

Exhibitor

Guest

Preferred Name for Badge \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

**Please help us plan for a successful conference by indicating your event attendance below.**

- |   |  |                               |
|---|--|-------------------------------|
| <input type="checkbox"/> <b>Tuesday, September 2, 2014</b><br>1:00 p.m.               | Golf   | Coronado Island               |
| <input type="checkbox"/> <b>Wednesday, September 3, 2014</b><br>3:30 p.m. - 5:00 p.m. | Tour of San Diego County Recorder/Clerk's Office | County Administration Center  |
| <input type="checkbox"/> <b>Wednesday, September 3, 2014</b><br>5:00 p.m. - 7:00 p.m. | President's Reception                            | CAC Waterfront Park           |
| <input type="checkbox"/> <b>Thursday, September 4, 2014</b><br>7:00 p.m. - 10:00 p.m. | President's Banquet (see below for entrées)      | Hilton San Diego Resort & Spa |
| <input type="checkbox"/> <b>Friday, September 5, 2014</b><br>7:00 a.m. - 8:30 a.m.    | Breakfast Buffet                                 | Hilton San Diego Resort & Spa |

**President's Reception Transportation, September 3, 2014:** The County of San Diego will provide buses for transportation for the tour at the County Administration Center on Wednesday, September 3. If you would like to take advantage of this, indicate here.

- I will need transportation
- I am driving and will need a parking pass for the County Administration Center
- I plan to attend, but do not need transportation or a parking pass

**If you are attending the President's Banquet on Thursday, September 4, 2014, please mark your entrée choice below:**

- Slow Roast of Beef**  
Fontina cheese and roasted garlic, whipped potatoes with asparagus and a port wine-rosemary reduction
- Fillet of Salmon**  
Haricot vert bundle, champagne sauce and ragu of potatoes, garlic, kalamata olives and thyme
- Chicken**  
Stuffed with roasted peppers and cheese, asparagus, thyme roasted potatoes, balsamic reduction
- Grilled Vegetable Napoleon**  
Fresh vegetables, zucchini, yellow squash, red pepper, eggplant marinated and grilled, stacked and served with melted provolone cheese, puff pastry and roasted tomato port wine sauce

Amount due for Additional Registrant	Cost	Total
Additional Person Registration	\$250	\$ _____
Golf Event	\$90	\$ _____
Late fee if postmarked on or after July 1, 2014	\$100	\$ _____
<b>Total Amount Due</b>		\$ _____

Registration and check due by June 30, 2014  
Make checks payable to: CRAC Annual Conference 2014

Attention: CRAC Annual Conference Registration  
San Diego County Assessor/Recorder/County Clerk  
1600 Pacific Highway, Suite 260  
San Diego, CA 92101



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## Exhibitor Product Agreement

Company Name: \_\_\_\_\_

Sales Representative(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email/Website: \_\_\_\_\_

The Conference Coordinator reserves the right to fix the time for the installation of a booth prior to the conference opening and for its removal after the conclusion of the conference. Any space not claimed and occupied by 8:00 a.m. on Thursday, September 4, 2014 may be resold or reassigned without refund. Installation of all exhibits must be fully completed by the opening of the exhibition.

It is the Exhibitor's responsibility to mark and identify crates and boxes. Crates/boxes not properly marked or identified may be destroyed. CRAC and the Conference Coordinator assume no responsibility for the contents of crates or boxes improperly labeled.

Crates, boxes or other exhibit material unclaimed by the Exhibitor within 24 hours after the exhibition will be removed at the Exhibitor's expense. Exhibitors will be billed by the Conference Coordinator for removal time, materials, and/or storage at prevailing rates. Neither the Conference Coordinator, CRAC, the service contractor nor the exhibit facility shall assume any liability whatsoever for loss or damage. The exhibiting firm assumes responsibility for its authorized representative to follow all contract rules and regulations.

I/we agree to abide by all rules and regulations governing the CRAC Conference and which are parts of this application. Signature of this registration form by exhibitor representative and acceptance of this application by Conference Coordinator constitutes a contract.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
**(Required)**

PRINTED NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
**(Required)**



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## Sponsorship Opportunities for CRAC 2014

### Platinum

- Full Sponsorship: \$8,000
  - Brochure enclosed in conference bags*
  - Verbal recognition and signage at an event*
  - Your logo on conference bags or Your name on lanyards provided at conference*
  - Select your preferred prime Exhibit Location (Submit your registration packet early to reserve your spot)*
  - Complimentary additional person registration (value of \$250)*
  - Full page advertisement in program*

### Gold

- Full Sponsorship: \$5,000
  - Brochure enclosed in conference bags*
  - Verbal recognition and signage at an event*
  - Select your preferred Exhibit Location, after Platinum sponsor*
  - Full page advertisement in program*

### Silver

- Full Sponsorship: \$3,000
  - Brochure enclosed in conference bags*
  - Verbal recognition and signage at an event*
  - Full page advertisement in program*

### Bronze

- Full Sponsorship: \$1,500
  - Brochure enclosed in conference bags*
  - Signage displayed during an event*

### Specific Item Sponsorships

- WiFi Sponsorship: \$250
  - Sponsor the WiFi connection available in our conference rooms and meeting areas*
  - Verbal recognition and signage at an event*
- Golf Award Sponsorship: \$400
  - Sponsor the awards given to the winner of the golf game*
  - Verbal recognition and signage at an event*
- Tour Bus Sponsorship: \$3,000
  - Verbal recognition and signage on buses*

### Swag in the Bag

- This is the opportunity to provide all conference attendees some Swag. Examples of these are pens, flash drives, tape measures, water bottles, etc. Swag items will be distributed inside of the registration bags. Please provide 200 items of Swag by August 15, 2014.

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_ Contact \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Representative \_\_\_\_\_ Email \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Sponsorship and fees made payable to: CRAC 2014 Annual Conference

Total Sponsorship Amount: \$ \_\_\_\_\_

Due by June 30, 2014 to:

Attention: CRAC Annual Conference Registration  
1600 Pacific Highway, Suite 260  
San Diego, CA, 92101



Exhibitor:

Subject: LOGO & HALF PAGE ADVERTISEMENT

Please use the box below to display your logo, any pictures, and a product description you would like to include in a ½ page advertisement in the CRAC 2014 Annual Conference Program. If you decide to take advantage of one of our Sponsorship Opportunities, you will be upgraded to a full page.

Company Name \_\_\_\_\_  
Sales Representative(s) \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email/Website \_\_\_\_\_

Representative Signature \_\_\_\_\_

(Required)

Due by June 30, 2014 by either email to Sandra Banaga (sbanaga@sdcounty.ca.gov) or by mail to:

Attention: CRAC Annual Conference Registration  
San Diego County Assessor/Recorder/County Clerk  
1600 Pacific Highway, Suite 260  
San Diego, CA 92101



Exhibitor:

Subject: LOGO & FULL PAGE ADVERTISEMENT



Thank you for your sponsorship of the CRAC 2014 Annual Conference. Please use the box on the next page to display your logo, any pictures, and a product description you would like to include as a full page advertisement in the CRAC 2014 Annual Conference Program.

Company Name \_\_\_\_\_

Sales Representative(s) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Email/Website \_\_\_\_\_

Representative Signature \_\_\_\_\_  
(Required)

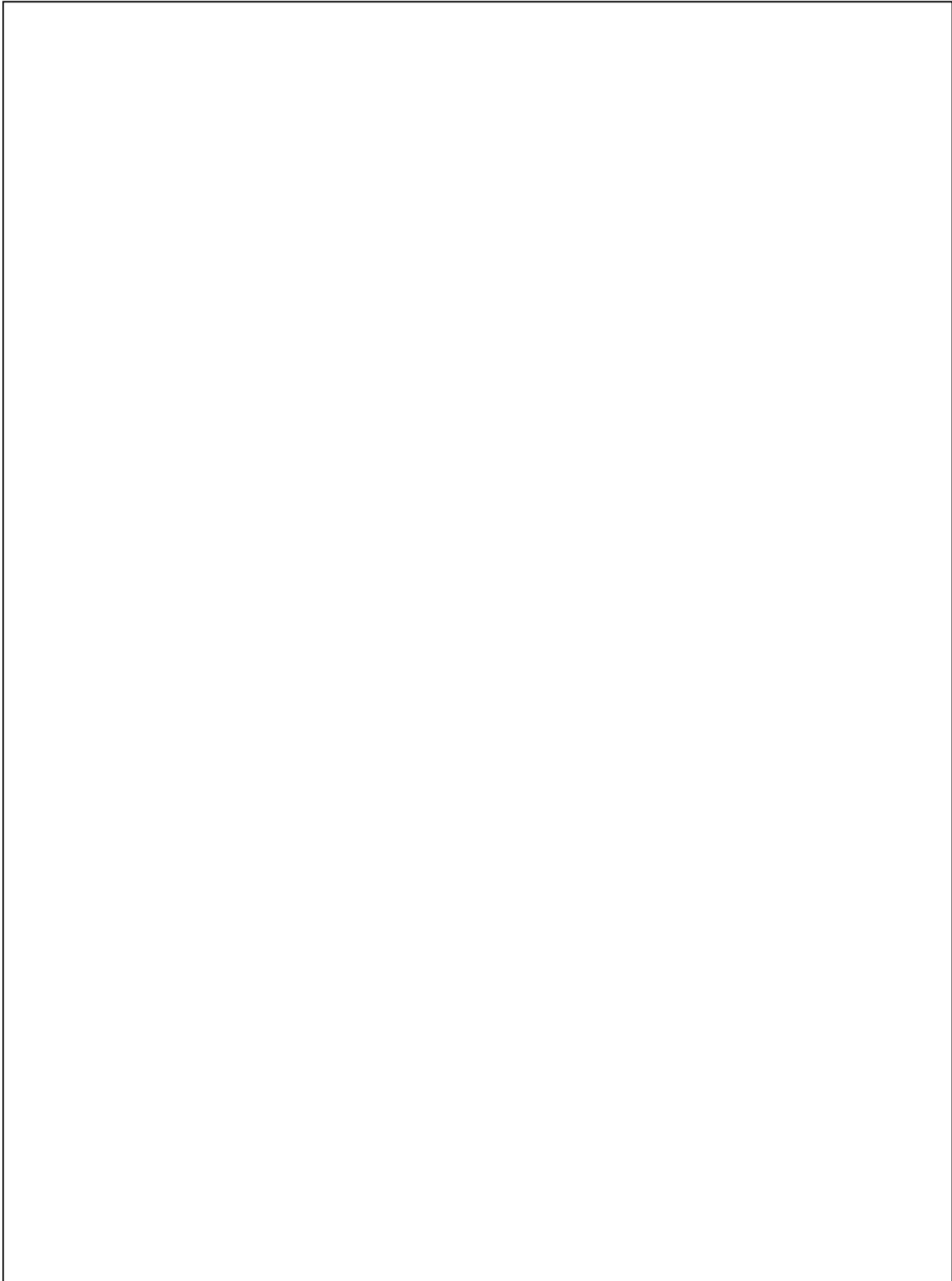
Due by June 30, 2014 by either email to Sandra Banaga ([sbanaga@sdcounty.ca.gov](mailto:sbanaga@sdcounty.ca.gov)) or by mail to:

Attention: CRAC Annual Conference Registration  
San Diego County Assessor/Recorder/Clerk  
1600 Pacific Highway, Suite 260  
San Diego, CA 92101



# County Recordors' Association of California

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County of San Diego, Hilton San Diego Resort & Spa  
Please enter advertisement below:



**Group Name:**  
**Convention Dates:**



### Exhibitor Form

Please return this form to: Kelly LaCrone, Conference Services Coordinator

Kelly LaCrone [kchicoine@missionbayhilton.com]

via fax#619-275-8932. Please contact #619-275-8919 with questions.

**EXHIBITOR NAME:** \_\_\_\_\_ **BOOTH #** \_\_\_\_\_

**COMPANY NAME & ADDRESS:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **FAX #:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

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**PACKAGES:** Packages will be accepted up to 3 business days prior to event at a cost of **\$5.00 per item**. Packages will be stored by the Resort until the Exhibitor picks them up or requests to have them delivered to their booth. **If you choose to bring your boxes with you and a hotel staff member moves for you into the event space, you will be billed \$2.50 per box and \$5.00 per crate.**

**The Resort cannot accept freight shipments including crates and large shipments over 50lbs.** Freight must be consigned through the show management and/or designated subcontractor and shipped to a decorator / drayage company that will deliver on the day the exhibitor move-in. All freight must be delivered during the stated show time and picked up upon conclusion of the event. The hotel does not have storage available for freight shipments. Please contact Conference Services for additional information.

**NOTE: PACKAGES WILL NOT BE DELIVERED UNLESS EXHIBITOR CONTACT IS PRESENT.**

**# OF IN-BOUND PACKAGES EXPECTED:** \_\_\_\_\_  
**ADDRESS PACKAGES TO:** **EXHIBITOR'S COMPANY NAME** \_\_\_\_\_  
Hilton San Diego Resort / San Diego CRAC Conference Sept. 3 – 5, 2014  
Attn: \_\_\_\_\_ (Representative Name) & **Martin Nace Hall**  
1775 E. Mission Bay Drive  
San Diego CA 92109

**OUT-BOUND PACKAGES:** \_\_\_\_\_ (Estimated count, exact number determined on-site)  
All outbound packages will be shipped out of the security office. It is recommended that exhibitors utilize their own shipping account number as additional fees will be associated with using the Resorts accounts. Fed Ex has a daily pick-up at 5:00pm Monday-Friday. If you use another shipping company, please schedule a pick-up directly with the shipping company.

---

**High Speed Internet @ \$250/ day per hook up**  **DID Telephone Line @ \$150/install plus calls**

**For additional audio/visual or electrical needs, please contact Zander Beetge, PSAV Audio Visual Director at 619-275-7921 or at [zbeetge@psav.com](mailto:zbeetge@psav.com)**

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**PAYMENT METHOD:**  **MASTERCARD**  **VISA**  **AMERICAN EXPRESS**  **DISCOVER**

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card Holders Name: \_\_\_\_\_

I hereby authorize the Hilton San Diego Resort to utilize my credit card for the detailed billing as noted above.

**SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Shuttle Transportation Information

Hilton San Diego Resort & Spa proudly offers shuttle transportation through Wherever Limousine.

### Complimentary Shuttle for Hotel Guests

(Reservations Required)

**SeaWorld:** Depart hotel at 10:00 a.m., Depart SeaWorld at 4:15 p.m.

**Old Town:** Depart Hotel at 4:00 pm.

### Standard Executive Airport Shuttle

1-3 Passengers (same party) \$20 flat fee

\$8 for each additional member of the same party

### Airport Shuttle Meet and Greet

1-4 people Sedan or Van \$55 for greeted pick up

1-3 people Sedan or Van \$34 for curb pick up

### Local Transfers

#### **SeaWorld/ Old Town**

1-4 Passengers \$27 flat fee

\$4 for each additional member of the same party

#### **Gaslamp/ Seaport Village/ Little Italy**

1-4 Passengers \$25 flat fee

\$8 for each additional member of the same party

#### **Balboa Park/ Zoo**

1-4 Passengers \$27 flat fee

\$8 for each additional member of the same party

#### **Beaches:**

1-4 Passengers

**Ocean Beach-** \$20, **Mission Beach-** \$17, **Pacific Beach-** \$20

\$5 for each additional member of the same party

#### **La Jolla**

1-4 Passengers \$28 flat fee

\$8 for each additional member of the same party

#### **Coronado**

1-4 Passengers \$40 flat fee

\$10 for each additional member of the same party

#### **Fashion Valley**

1-4 passengers \$17 flat fee

\$5 for each additional member of the same party

#### **Legoland**

1-4 Passengers \$75 flat fee

Call for quote if more than 4 passengers

#### **Safari Park**

1-4 Passengers \$90 flat fee

Call for quote if more than 4 passengers

Scheduled shuttles will only run if reservations are made in advance. Rates are subject to change at any time. On fares more than \$50, a 20% automatic gratuity will be added to the bill. Taxi service is provided exclusively with Yellow Cab. To make reservations, please contact a member of our front office or directly with the drivers. **Bruno-** (619) 599-3225 **Jerry-** (858) 220- 5126 **Mo-** (619) 730- 5281.



# County Records' Association of California

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 County of San Diego, Hilton San Diego Resort & Spa

## Preserving the Past & Ensuring the Future **TENTATIVE CONFERENCE AGENDA**

### Tuesday, September 2

		<b>Location</b>
1:00 p.m. (tee time)	Golf	Coronado

### Wednesday, September 3 – Committee Meetings

		<b>Location</b>
8:00 a.m. – 2:30 p.m.	Registration	
8:30 a.m. – 9:30 a.m.	Uniform Practices/Mutual Problems/DRIM Committee Meetings	
9:30 a.m. – 10:45 a.m.	Legislative Committee Meeting	
10:45 a.m. – 12:00 p.m.	Board of Directors' Meeting	
12:00 p.m. – 1:30 p.m.	<b>LUNCH ON YOUR OWN</b>	
1:30 p.m. – 3:00 p.m.	SECURE Meeting CeRTNA Meeting	TBD TBD
3:00 p.m. – 3:30 p.m.	Bus travel time	
3:30 p.m. – 5:00 p.m.	Tours of County Administration Center (CAC) & San Diego County Recorder/Clerk's Office	1600 Pac Hwy
5:00 p.m. – 7:00 p.m.	President's Reception CAC Waterfront Park	1600 Pac Hwy 1600 Pac Hwy

### Thursday, September 4 – General Assembly

		<b>Location</b>
8:00 a.m. – 5:00 p.m.	Registration Vendor Exhibits	
7:00 a.m. – 8:30 a.m.	Continental Breakfast	
8:30 a.m. – 10:00 a.m.	<b>Conference Convenes</b> <b>Presentation of Colors</b> <b>National Anthem</b> <b>Pledge of Allegiance</b> <b>Call to Order</b> <b>Welcome</b> <ul style="list-style-type: none"> <li>○ President</li> <li>○ Board of Supervisors</li> </ul>	



# County Recorders' Association of California

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County of San Diego, Hilton San Diego Resort & Spa

**Roll Call & Introductions** – Mr. Mark Lunn, Ventura County

## **Approval of Minutes**

### **Report of Officers and Board of Directors**

- President's Report
- Treasurer's Report

### **Report Back from National Conferences**

- IACREOT
- NACRC
- PRIA

### **Committee Reports**

- Legislative
- Uniform Practices/Mutual Problems
- Constitution and Bylaws
- Nominating
- Resolutions and Awards
- Liaison, Dept. of Public Health
- Liaison, Secretary of State
- Liaison, Related Industries
- Information Systems
- Certification and Training
- Document Reference & Indexing Manual
- Transfer Tax
- Audit
- Conference Time and Place
- County Recorders' Directory
- Statistical Report

10:00 a.m. – 10:30 a.m.	Break and Vendor Visiting
10:30 a.m. – 11:30 a.m.	CFPB/HUD – Speakers TBD
11:30 a.m. – 1:00 p.m.	<b>LUNCH ON YOUR OWN</b>  For Principals Only Meeting and Luncheon
1:00 p.m. – 3:00 p.m.	Digital Archives – Speakers TBD
3:00 p.m. – 3:30 p.m.	Break and Vendor Visiting
3:30 p.m. – 5:00 p.m.	Microfilm Workshop – Speakers TBD
6:00 p.m. – 7:00 p.m.	No Host Bar
7:00 p.m. – 10:30 p.m.	ASSOCIATION BANQUET - Presentation of Resolutions and Awards

# County Recorders' Association of California

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## Friday, September 5 – General Assembly

## Location

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7:00 a.m. – 8:30 a.m.	<b>BREAKFAST BUFFET</b>
8:30 a.m. – 9:30 a.m.	<i>Legislative Panel Discussion</i>
9:30 a.m. – 10:30 a.m.	California State Archives – Nancy Lenoil (Tentative)
10:30 a.m. – 11:00 a.m.	Break and Vendor Visiting
11:00 a.m. – 12:00 p.m.	Open - Archives Discussion – Speaker TBD
Noon	Wrap-up Adjournment

